



HICKORY HILLS PROPERTY OWNERS' ASSOCIATION

20 Hickory Hills Drive

White Haven, PA 18661

Office: 570-443-8108

Email: office@hhpoa940.org

Website: www.hickoryhills940.com

HICKORY HILLS PROPERTY OWNER'S ASSOCIATION KEY FOB RULES

1. Each owner receives one card FOB for free, regardless of membership status. If they prefer a keychain FOB, the cost is \$15 to upgrade.
2. The owner(s) may request one additional FOB per owner for non-owners/guests in the community, and the user must be registered in the portal. Each card FOB costs \$5, and each keychain FOB costs \$20. Please remember that the owner is responsible for all issues related to the FOBs they request.
3. Anybody picking up a FOB must show a government ID at the office.
4. All vehicles must be registered with HHPOA, especially if they are used for amenities. A \$100 fine will be issued without warning if an unregistered vehicle is used for amenities. The member has 14 days to register the vehicle after the fine is issued. If the vehicle is not registered within this period, an additional \$50 fine will be imposed daily until registration is completed.
5. The FOBs for each owner will provide access to all HHPOA resources if the member is in good standing.
6. If you are on a payment plan, you can have limited access to the HHPOA amenities. However, if you miss a payment, you will be cut off from the amenities, and a payment plan will not be available for seven years or until your account is paid in full.
7. FOBs can only be used by the owner, guest, or family members authorized by the owner and registered in the HH Portal. Please note, owners, that you are responsible to whoever uses your fob.
8. If someone is caught giving their FOB to a member in bad standing, allowing them access to the amenities, or using the amenities for the member, the member who gave them access will be fined \$500 per incident.
9. FOBs can be turned off for unpaid fines.
10. If the FOB is lost or stolen, the owner is responsible for any use until they report it to the office.

How to get the FOB

Members must submit a ticket through the HH Portal to obtain assistance. Members who cannot physically visit the office in person can email office@hhpoa940.org to check eligibility for scheduling in-person or remote support.