

Meeting Minutes
Woodhaven Drive Bridge Committee Meeting with HHPOA Board
April 2, 2022
10:00 AM

Attendees:

Name	Title
Barbara Kalena	Bridge Committee Member
Luke McHugh	Bridge Committee Member
Dennis Kramer	Bridge Committee Member
Doug Wheeler	Bridge Committee Member
Joe Catrone	HHPOA Director

Prepared By: Luke McHugh

Discussion:

- Mr. Catrone stated that Carbon Engineering submitted the GP 11 Permit to PADEP. However, the HHPOA does not have a copy of what was submitted.
- Mr. McHugh provided permit instructions to Mr. Catrone. Mr. McHugh stated that as the owner/applicant, HHPOA should have signed the application. The engineer can assist in preparing the application, but they do not submit the application. HHPOA should have a copy of what was submitted. Mr. Catrone said he would look into it and provided copies to the Committee.
- Mr. McHugh asked if HHPOA ever received a scope, fee, and schedule for the permitting and engineering services by Carbon Engineering. Mr. Catrone said that Carbon Engineering was not returning his call or responding to e-mails. Carbon has verbal authorization to perform work for HHPOA.
- Mr. Catrone furnished copies of the U.S. Small Business Administration, Disaster Business Loan Application to all attendees. Mr. Kramer noted that the response question on line 18b is incorrect – *Does the business or listed owner have any outstanding judgements, tax liens, or pending law suits against them?* It is checked “No”, however HHPOA does have pending litigation against them, so the correct response should have been “Yes”. (Reppert, Autumn Mountain)
- Mr. McHugh outlined a schedule as if the permit was submitted on or about April 1, 2022, as follows, and that the likelihood of Fall 2022 construction was not very likely:
 - Permit submitted 4/1/2022
 - PADEP review/comment (90 days) 7/1/2022
 - Carbon Response to Comments (30 days) 8/1/2022
 - PADEP review/approval (90 days) 11/1/2022
 - HHPOA Advertise for Bids 11/1/2022
 - HHPOA Open Bids at Meeting 12/1/2022
 - HHPOA approve bid/award contract 1/1/2023
 - Work performed Summer/Fall 2023 8/1/2023

Next scheduled Meeting: April 23, 2022

Cc: All Attendees, HHPOA